



Dear Valued Partner,

As we continue to navigate the dynamic and rapidly evolving environment with regards to Coronavirus (COVID-19), we wanted to inform you of some of the steps we're taking to ensure the safety of our employees, customers, partners and consumers.

Until further notice, please be aware we are limiting the number of people on our sites to those who are business-essential. If you have a visit to a General Mills facility scheduled, please contact your Sourcing representative or GMI contact to determine next steps.

If your services are deemed business-essential per your GMI contact, be aware you **should not enter a General Mills facility if any of the following apply for you or your colleague:**

- **Individual is a Confirmed Case:** A person who is confirmed, via testing, by a medical provider or health authority as having the COVID-19 virus
- **Individual is Ill and a Presumed Case:** A person displaying COVID-19 symptoms (see definition below)
- **Individual is a Suspected Case:** A person who is under self-quarantine because they have been on a cruise ship or traveled to one of the high-risk locations in the past 14 days; **OR** a person who has been in contact with someone, in the past 14 days, who has tested positive/presumed positive for COVID-19 but is not showing symptoms; **OR** a person who has a household member who is on a mandated self-quarantine and that household member is displaying COVID-19 symptoms (See definition).

Note, we define Frequent/Close Contact as: Within 6ft / 2m of a person with a 'confirmed/presumed case' for a period of at least 15 minutes **or** having been in direct contact with infectious secretions of a COVID-19 Presumed or Confirmed case (e.g. being coughed on)

COVID-19 Symptoms: Fever 100.4F/38C or higher, cough and/or shortness of breath

For visitors who are permitted onsite, they will be asked to follow site-specific protocols, such as temperature checks, mask use, etc. These may differ from site-to-site.

For those expected to be onsite on a regular basis such as temporary employees at a production site, permanent contract employees at an office site, etc., General Mills will provide disposable or cloth masks according to the established guidelines. For periodic visitors, please note that the CDC recommends wearing cloth face coverings in public settings to slow the spread of COVID-19 and we encourage you to bring your own mask when you visit our facility and to leverage the [CDC](#) website for more information.

For any additional questions, please email SupplierManagement.COE@genmills.com.

Thank you for your continued partnership during this dynamic time.